



The SOF Parents Association Translation Project

November 21, 2013

This year the PA Communications Committee is undertaking an effort to expand outreach and exchange in more of the languages of our community. We are seeking volunteers to translate the Family Handbook and to assist with live translation as needed at SOF, such as during parent/teacher conferences. Chinese translation of the handbook is already under way, thanks to two parent volunteers.

We are actively seeking Spanish translators and suggestions and volunteers for other languages.

About the SOF Family Handbook: As you know, the handbook sets out the school's vision, mission, and guiding principles, summaries of the major policies concerning student behavior and family contact during the school day, and the list of the commitments SOF asks families, students, and staff to make to our community. The full handbook in English can be found on the SOF website's [Family Handbook page](#) or under the green Families tab at www.sof.edu. We would like to have the handbook translations completed in time for the February/March parent/teacher conferences, but are open to other schedules. The translations will be posted on SOF's website and available in hard copy as needed.

About live translation: There is sometimes a need at parent/teacher conferences or other times during the school year. Volunteers give their contact information to Marguerite, who will contact them as needs arise to see if they are available.

If you can help with this project or know someone who can, or if you have a need for a particular language, please let us know at sof_pa@yahoo.com.

Thank you!

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